
How to Download

Ingenico Terminals | December 2018



Canada

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Important: Update the software on your Ingenico terminal immediately

Your Ingenico **iCT220**, **iCT250**, **iWL220**, or **iWL250** terminal requires a software update. This update is required to ensure that you can continue processing your customers' payments securely.

Important steps to take:

- Before you begin, remember to settle your batch of transactions.
- This download will take up to 10 minutes depending on your connection.
- While you're navigating the screens, it's important to maintain response as the terminal may time out after 30-60 seconds of inactivity and return you to the initial Admin menu.
- Depending on configuration, your terminal may not display every item below, follow your prompts as they appear and move to the next line item if no prompt appears.
- Use the **[F]** key to enter letters. For example, press **[7]** and then **[F]** to enter the letter P, or press **[2]** and then press **[F]** 3 times to enter the letter C.

STEP 1

Access the Admin Menu

Press the [#] key.



STEP 2

Key in Manager Password

If prompted, key in the Manager password and press **[Enter]**. The default password is *CPS2468* or you may have reset it with your own.

Note: Use the **[F]** key to enter letters. For example, press **[7]** and then **[F]** to enter the letter P, or press **[2]** and then press **[F]** 3 times to enter the letter C.



STEP 3

Select Maintenance

Press [4] to select Maintenance.



STEP 4

Key in Admin Password

If prompted, key in the Admin password and press **[Enter]**. The default password is *P* followed by the last 4 digits of your merchant ID, or you may have reset it with your own.

Note: Use the **[F]** key to enter letters. For example, press **[7]** and then **[F]** to enter the letter P, or press **[2]** and then press **[F]** 3 times to enter the letter C.



STEP 5

Select Download

Press [1] to select Download.



STEP 6

Select CONFIGURE

Press [0] to select CONFIGURE.



STEP 7
Select Partial

Press [1] to select Partial.



STEP 8

Return to the TADU Menu

Press the red **[Cancel]** key to return to the TADU menu.

A small receipt will print, which you can discard.



STEP 9

Select Download

Press [1] to select DOWNLOAD.



STEP 10
Connecting

The terminal connects for download.



STEP 11

Downloading

The download begins and progress is shown with stars and dashes.



STEP 12

Finished

When the download finishes, the terminal will print out a receipt and reboot.

No further action is needed.

